

The Tramway Historical Society Inc.

Operating the
Ferrymead Tramway
275 Bridle Path Road
Ferrymead, Christchurch



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Charities Registration #CC21723

GOALS/PROJECTS FOR THE SOCIETY

FOR THE YEAR 2021/2022 – Version 16 DRAFT– March/May 2021

1. Introduction

This document lists the current goals & projects that have been identified by the Society, and which have since been provisionally prioritised for the next 12 months and is updated at least annually. The most recent Goals/Projects Society General Meeting was on 24th March 2021, and this document has been updated as a result of that meeting. A DRAFT was then reviewed by Management Committee in April 2021 and some additional changes made, and is to be published with Ferrymead Tram Tracts in May 2021.

This list will be maintained on an ongoing basis as a “living document”. It is intended that this document be made available to all members by publishing it on our web site. It is also expected that new goals and projects will be added (and completed) over time, and priorities change as dictated by the society membership.

Printed copies will be made available to members on request. In addition, the High priority Projects/Goals will be publicised in Tracts and the Society calls upon the membership for assistance and participation in achieving them.

Notes:

1. While there has been no effort to distinguish between Goals and Projects, projects generally (should) have a defined end where they can be considered to be complete, whereas goals tend to be ongoing, and in some cases are more aspirational.

2. The list above is in no particular order and there is no significance in the numbering, other than to give each goal a unique number.

Note: with version 16 of this document, the format has been changed slightly from the previous versions so that the active projects and goals have been separated from those that are stalled and/or not started, the “colour coding” has been removed, and the Team has also been removed.

2. Convenor(s) and Team

For most of these goals/projects (particularly the active ones), a Convenor has volunteered to run it, or has been appointed by the Management Committee and often, other supporting members as well.

The list of convenors is neither exhaustive nor complete, and additional team members are always welcomed. Where no Convenor is shown, that project/goal still needs a volunteer to make sure that it happens. As the priorities are agreed (and change), the list will be published in Tracts and put on the website and Society members (and others) will be invited to contact the Convenors of these projects and to volunteer support if they are interested and want to assist.

While it is a truism, it bears repeating that the only hands the Society has are your hands and that we need your active support if the projects set out on the list below are to be achieved.

3. Current Active Projects and Ongoing goals

The following table contains the High Priority Goals and Projects – which are to be the main focus over the next 12 months.

| # | Group | Prio rity | Goals/Projects Title/Description Focus for next 12 months from September 2020 | Convenor(s) |
|-----|------------------|--------------|--|--------------------------------------|
| 1 | DspMF | H | Addressing how the Society performs its museum functions – that is, collection policies and collection management – library and archives. (Museums Aotearoa, COTMA guidelines etc) - Prioritize protection of all aspects of our history and its artefacts to enhance our heritage values without compromise. - Consider collections management system - Computer files - find and centralise management, PR, policy setting, special projects - Cataloging Society collections Many of these activities likely to occur in conjunction with move to Cranmer building | THS Management Committee - |
| 2 | PoC | H | Construction of the Diesel Bus Barn. Current stage: (a) Planning & scoping (b) Clearing site (THS) | THS Management Committee |
| 5 | Maint | H | Upgrade of trolley bus overhead. Immediate focus on urgent pole replacement work complete, but further pole replacement to occur; get system to operate again and bracket arms fitted and back-stayed. | Jonathan Day |
| 13 | SPH&S | H | Hold further/ongoing membership drive(s). - Ongoing activity associated with other promotional activities rather than having specific membership drives | THS Management Committee - ongoing |
| 14 | Rest | H | Hills Car 24 - Ongoing | Stephen Taylor |
| 25 | Maint | H | Progress the repair/refurbishment of the spare Kitson boiler | Alex Hunter |
| 20 | SPH&S | H | Address issues of the long-term sustainability of the Society. - Membership - People to fill positions - Gain new people and talents - Publicity & Social Media Needs monthly review at Management Committee meetings. | THS Management Committee - ongoing |
| 27 | SPH&S | H | Seek to obtain commercial sponsorship – at least one during the coming period, in support of major projects & ongoing projects. | Fundraising and Promotions Committee |
| 33 | Maint | H | 236 - 3rd truck overhaul - done except for installation in tram. | Jonathan Day |
| 34 | Rest | H | 103 Grip car restoration | Don McAra |
| 41b | DispMF/ SPH&S | H | Cranmer building - remedial work on building to make it weatherproof - fitting out display hall – replace floor etc. | THS Management Committee |
| 48 | Maint | H | Repairs to Trolleybus Shed - weather proofing - fix broken windows & door(s) - Leaks in roof (broken Novalight) - Interior tidyup | Jonathan Day |
| 58 | Maint | H | Refurbishment/repainting exterior of trolley bus 210 – needs down pipes etc to be fitted. – electrical checkout. | Alan Roi |
| 64 | O/I | H | Tram Barn 1 exterior –doors, shylights, side walls, and drainage – ongoing maintenance. Includes proper solution to issue of Tram Barn 1 skylight lanterns | THS Management Committee |
| 70 | Maint | M | Get battery forklift operational – new batteries (done), necessary maintenance, re-paint | Alex Hunter |
| 73 | PoC | H | Improve Building & Site Security | Roger Horton |
| 74 | Rest | H | Acquisition of spares and components ex Melbourne, Brisbane, Adelaide, etc - current focus on parts from Newport | Dave Hinman |
| 78 | Maint | H | Main traction substation Transformer maintenance - Complete for one transformer except repaint, other to be removed | Dave Sanders |
| 79 | O/I | | Install ex Wellington Trolley Bus System Solid State Rectifier & Transformer in Main traction substation - includes removal of second Mercury Arc system | Dave Sanders |
| 80 | Maint | | Fix oil leaks on Loader | HTT |
| 82 | Rest | | Get V8 Tower Wagon operational | Jonathan Day |

4. Other High Priority Projects and Goals

The following table lists those high priority goals and projects that the Society would like to progress over the following 12 months which currently have stalled or are waiting to start.

| # | Group | Priority | Goals/Projects Title/Description Focus for next 12 months from September 2020 | Convenor(s) |
|-----|-------|----------|--|---|
| 4 | O/I | H | Extend Traverser into carpark Some work being done in conjunction with Traverser Pit Repairs – project 59. Is functional but not finished. | ??? |
| 23a | Maint | H | Complete reassembly of 452 following repaint of 452. Also, completion of 538 & 612 work | |
| 30 | Maint | H | Square shelter (& Phone box – complete except for phone) | Needs convenor |
| 32 | Maint | H | 22 refurbishment | Operations Committee |
| 35 | PoC | H | Sprinklers in tram barns for compliance etc – i.e. sort out building WoF Note: re-open as this is not as “sorted” as we had hoped. | |
| 44b | O/I | H | Tram retrieval Yank 11 (in conjunction with item 44c?) | Dave Hinman |
| 47a | Maint | H | Repaint of Dunedin 79 – essentially complete but still needs signwriting to be done | Alan Roi |
| 49 | SPH&S | M | Record the history of the Society on video including interviews with the people involved. Updates for COTMA - wide scope - See also no 18 | Joe Pickering Alastair Cross |
| 57 | PoC | H | Tram Barn 3 project – complete sprinklers (and associated monetary appeal) | THS Management Committee |
| 60 | Maint | H | Make Reserve Track functional again (Previously “Reserve Track Curve repairs following EQ damage”) in time for 2020 opening of electric tramway 50th Anniversary. Remaining scope includes - fixing EQ damage to Reserve Track Curve - making remainder of reserve track usable again (including points) Work to be planned and then executed – separate from normal “Track Work” – also investigating use of concrete sleepers ex railways. | Dave Hinman Ken Henderson (advice as Track officer) |
| 72 | O/I | H | Tram Barn 2 – broken windows, doors to be made fully functional – ongoing maintenance. | THS Management Committee |
| 77 | Rest | H | Roslyn 3 restoration – proposed to be in final Roslyn Tramway guise with platform doors and wind screens Next step - produce conservation plan | Alastair Cross? |
| 81 | O/I | M | Create a Society Fixed Asset register and populate | Dave Sanders? |
| 83 | Maint | H | 236 need roof repairs/recanvas & body work tidyup | |

5. Other (lower) Priority Projects and Ongoing goals

The following Goals and Projects are those not currently prioritised as High, and will be addressed as opportunities present themselves:

| # | Group | Priority | Goals/Project Title/Description To be progressed as opportunities permit | Convenor(s) |
|-----|-------|----------|---|-------------------|
| 6 | PoC | M | Complete building of the Trolley Bus Barn sprinkler system to within a firm time line. ** Resurrected following cancellation off #7 | |
| 8 | SPH&S | M | Public transport history, inc ChCh Tramway | Alastair Cross |
| 15 | Rest | L | Dreadnought trailer 118 | |
| 16 | SPH&S | M | Progress the Strategic Plan and Business Plan, continued work on long-term goals and planning. | |
| 22 | O/I | M | Complete construction of the historic lift bridge on to the structure of the Munnings Drain Bridge. | Graeme Richardson |
| 23b | Maint | L | Ensure that at least one of the heritage buses receives a re-paint and seek funding to enable this to happen. Particular mention made of 290. 452 – #23a. On hold until Diesel Bus Barn done – see #2 | |
| 24 | Maint | M | Complete the reinstallation of the motor from 410 back into the bus | ??? |
| 31 | Maint | M | DD trailer 10 chassis repair. | |

| # | Group | Prio rity | Goals/Project Title/Description To be progressed as opportunities permit | Convenor(s) |
|-----|-------|--------------|---|----------------------|
| 38 | DspMF | L | Town Shed (& extension of Bowman St) | |
| 42 | O/I | L | Tramway extension towards Trolley Bus shed | |
| 43 | O/I | L | Trolley bus extension towards township | |
| 44c | PoC | M | Tram retrieval 163 – OK for now but needs some work to make weather proof | Dave Hinman |
| 46 | Maint | L | NP Trolley bus 3 refurbishment | Bus Ops Committee |
| 47 | Maint | L | Upgrading of existing trolley bus 103 (Note 79 now goal 47a & 210 goal 58) | Bus Ops Committee |
| 54 | Rest | L | AEC Q Bus 228 project | |
| 55 | Rest | L | Leyland Lynx truck | |
| 56 | O/I | M | Inspectors office adjacent to church remaining work needs scoping (eg new barge board) | |
| 59 | Maint | M/H | Traverser Pit Repairs (following EQ damage) – Urgent repairs done, but ? remaining work to be completed. See also #4 & #76 | |
| 61a | O/I | L | Investigate 97 @ Pines Beach. Horse DD Trailer | Management Committee |
| 62 | Rest | M | Investigate/assess condition of Leyland Halfcab 284 bus. (Conservation report done many years ago by Allen Harbrow) | TBA |
| 71 | Rest | M | Assist Sydney/HTT with restoration of Yank #12 - Waiting on further funding from STM | HTT |
| 76 | Maint | M | Concrete aprons in front of Tram Barn 1 – perhaps in conjunction with 59 | HTT |
| 84 | Maint | | Overhead troughing upgrade inside Trolley Bus Shed | |

APPENDIX 1 – Revision History of changes

Versions 1-2 – Version 1 as presented to a meeting of THS members on 9th November 2010. (Note what is referred to as version 1 here is the version of the “first” version of a Goals document presented to this meeting), version 2 was updates following meeting.

Versions 3-5 – include feedback from Bus Operations and (Tramway) Operations Committees on their priorities. Update with management committee end 2010 to divide the list below into two groupings/categories – High which will be the Society’s focus in the next twelve months, and the rest which will be progress as opportunities present themselves.

Version 6-14 – annual updates following Goals/Projects meeting in March or April 2011 - 2019.

Version 15 – No Goals/Project meeting in 2020 due to COVID. DRAFT update in September.

Version 16 – updated following Goals/Projects meeting in March 2021, format revised slightly

APPENDIX 2 – Grouping Definitions

Following is the table describing the groupings of Goals/Projects:

| Code | Name | Description |
|-------|--|---|
| PoC | Protection of Collection | This group of Goals/Projects tend to be those relating to storage (eg buildings) and protection (eg fire sprinklers) to enable out collection to be properly cared for. |
| Rest | Restoration of Vehicles | This group is primarily about restoration of vehicles – Trams, Buses, Trolley Buses |
| Maint | Maintenance | This group is Goals/Projects primarily associated with maintenance of our collection and infrastructure. It relates more to “major” heavy or capital maintenance items, rather than day-to-day maintenance. |
| SPH&S | Society Promotion History & Sustainability | This group of goals is primarily those around keeping the Society going, recording its history and promoting itself |
| DspMF | Display & Museum Functions | This group of Goals/Projects are more about the Society’s museum function |
| O/I | Other/Independent | These projects are those projects that do not fit into the other five categories, and that can be progressed independently of other Society activities. |

APPENDIX 3 – Goals and Projects previously included on the list that are now removed as complete, cancelled or no longer considered relevant.

| # | Group | Status | Goals/Projects Title/Description | Convenor(s) |
|-----|-------|-----------|---|--|
| 3 | PoC | Cancelled | Progress the No. 1 Tram Barn extension (Focus now on Tram Barn 3 project) | Dave Carr |
| 7 | PoC | Cancelled | Build additional storage next to Trolley Bus Shed. (aka Trolley Bus Barn extension) – including sprinklers. REPLACED BY DIESEL BUS BARN Project #2 | John Atkinson |
| 10 | Rest | Comp | Birney 15 | HTT/THS/CTL |
| 11 | SPH&S | Cancelled | Completion of 202 Project to set up permanent audio-visual display with push button start. May not be located in 202 “forever”. REPLACE BY CRANMER BUILDING – item 41 | |
| 12 | SPH&S | Cancelled | Promotional mini DVD. | Graeme Clephane |
| 17 | SPH&S | Cancelled | Negotiate the right to hold events and to gain revenue from doing this. | Wait and See |
| 18 | SPH&S | Comp | Celebrate the 50th anniversary of the Society in 2011. (Produce a disc and book – this aspect has been moved to goal 49) | Social Committee Bruce Dale? |
| 19 | Maint | Comp. | Creation of a bus management committee - will look after repairs and maintenance, also restoration, acquisitions etc - reports to Mgt cttee. | Alan Roi |
| 21 | PoC | Compl | Work towards getting the trambarn land | THS Management Committee + Dave Carr (Trustee) |
| 26 | SPH&S | Closed | Seek to achieve regular press releases and publicity. Examples recently - horse tram, 26, Birney. Closed – normal ongoing activity of Society | Fundraising and Promotions Committee |
| 28 | O/I | Closed | Continue progress on the Power House project. | Graeme Richardson |
| 29 | SPH&S | Closed | Seek to reactivate or progress discussions on proposals for rating powers by making an approach to the Park Company to discuss and plan a strategy. | Dave Carr |
| 36 | Maint | Cancelled | Fixing the Ford Trader (works vehicle). Need a motor first. Vehicle deemed surplus to requirements – to be disposed of | Dave Carr |
| 37 | Maint | Compl | Church corner point – rather than move it, it was re-sleepered. | Ken Henderson Graeme Belworthy |
| 39 | Maint | Comp. | Completion of path linking Sq shelter and railway platform. | Ken Henderson Graeme Belworthy |
| 40 | DspMF | Cancelled | Display building (Octagonal kiosk or Cramner building?). | |
| 41a | DspMF | Done | Occupation of Cranmer building – Radio Soc are moving out. Next steps: - Society has purchased the building | |

| # | Group | Status | Goals/Projects Title/Description | Convenor(s) |
|-----|-------|--------|---|---------------------------|
| 44a | O/I | Comp. | Tram retrieval 185 | Dave Carr Dave Hinman |
| 45 | O/I | Comp. | Trolley bus 258 retrieval. | Bus Ops Committee |
| 50 | Maint | Comp | Repairs to point outside Livery Stable for track going into Hall of Wheels. | Jonathan Day |
| 51 | SPH&S | Closed | Health and Safety compliance – Health and Safety committee established to take this on | Health & Safety Committee |
| 52 | PoC | Compl | McCormack Deering Tractor to be put under cover | Dave Carr |
| 53 | Maint | Comp. | Repairs to TB1 floor main running road. | Operations Committee |
| 61b | O/I | Comp | Investigate acquisition of standard trailer 126 @ French Farm – now more urgent. | Dave Hinman |
| 63 | O/I | Comp. | Retrieval of Roslyn grip car 97 ex Wanaka | Don McAra |
| 65 | Maint | Comp | Traverser Repairs and refurbishment – associated with items 4 & 59, the traverser also needs repairs – nearing completion. | Graeme Richardson |
| 66 | O/I | Comp | Organise & hold 2016 COTMA Conference | THS Management Committee |
| 67 | Maint | Comp | Re-sleeper (or mass concrete) track between Tram Barn 2 & 3 | Ken Henderson |
| 68 | PoC | Comp | Relocate Inspectors Hut in Carpark back by Cramer Cramer Square Shelter | |
| 69 | | Closed | Future of Ferrymead House – not a THS project? - “New” owner – Trevor Swainson(?) interested in restoring and more friendly towards the THS | Dave Hinman |
| 75 | Maint | Comp | Acquisition of spares/components ex Wellington TB system | Dave Hinman |