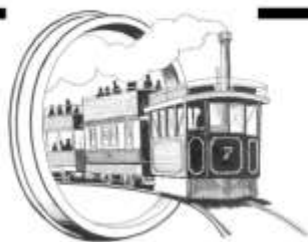


# The Tramway Historical Society Inc.

Operating the  
Ferrymead Tramway  
275 Bridle Path Road  
Ferrymead, Christchurch



P.O. Box 1126,  
Christchurch, NEW ZEALAND  
www.ferrymeadtramway.org.nz  
Charities Registration #CC21723

## GOALS/PROJECTS FOR THE SOCIETY

FOR THE YEAR 2019/2020 – Version 14 – April 2019

### Introduction

This document lists the current goals & projects that have been identified by the Society which have since been provisionally prioritised for the next 12 months and is updated at least annually. For some of these projects, a Convenor has been appointed by the Committee and often, other supporting members as well. This document was last updated following a Society General Meeting on 24<sup>th</sup> April 2019.

Where no Convenor is shown, that project/goal still needs a volunteer to make sure that it happens. As the priorities are agreed (and change), the list will be published in Tracts and put on the website and Society members will be invited to contact the Convenors of these projects and to volunteer support if they are interested and want to assist.

While it is a truism, it bears repeating that the only hands the Society has are your hands and that we need your active support if the projects set out on the list below are to be achieved.

This list will be maintained on an ongoing basis as a “living document”. It is intended that this document be made available to all members by publishing it on our web site. It is also expected that new goals and projects will be added (and completed) over time, and priorities change as dictated by the society membership.

Printed copies will be made available to members on request. In addition, the High priority Projects/Goals will be publicised in Tracts and the Society calls upon the membership for assistance and participation in achieving them.

It is further intended that the members of the Society have regular input to changes to this document, in particular the prioritising of Goals and Projects, and the addition of future projects.

The following table contains the High Priority Goals and Projects – which are to be the main focus over the next 12 months.

#	Group	Prio rity	Goals/Projects Title/Description Focus for next 12 months from April 2018	Convenor(s)	Team where appropriate
1	DspMF	H	Addressing how the Society performs its museum functions – that is, collection policies and collection management – library and archives. (Museums Aotearoa, COTMA guidelines etc) - Prioritize protection of all aspects of our history and its artefacts to enhance our heritage values without compromise. - Consider collections management system eg evaluating PastPerfect V5 - Computer files - find and centralise management, PR, policy setting, special projects - Cataloging Society collections Many of these activities likely to occur in conjunction with move to Cranmer building	THS Management Committee -	Russell Kent Bruce Maffei Barry Marchant Alastair Cross Dave Hinman
2	PoC	H	Construction of the Diesel Bus Barn. Current stage: (a) Planning (Clarrie) (b) Clearing site (THS) (c) Moving services (THS)	THS Management Committee	Clarrie Pearce (Project Manager) Dave Hinman (Resource Consent) THS
4	O/I	H	Extend Traverser into carpark Some work being done in conjunction with Traverser Pit Repairs – project 59.	HTT	

#	Group	Prio rity	Goals/Projects Title/Description Focus for next 12 months from April 2018	Convenor(s)	Team where appropriate
5	Maint	H	Continue urgent upgrade of trolley bus overhead. Immediate focus is on urgent Pole Replacement work to allow system to operate again, but focus on getting high priority "past their use by date) poles replaced and bracket arms fitted and back-stayed.	Jonathan Day	Alan Roi Dave Hinman Philip Murphy Larry Day
13	SPH&S	H	Hold further/ongoing membership drive(s). - Ongoing activity associated with other promotional activities rather than having specific membership drives	THS Management Committee - ongoing	
14	Rest	H	Hills Car 24 - Ongoing	Stephen Taylor	Jonathan Day (Controllers) HTT (Trucks)
20	SPH&S	VH	Address issues of the long-term sustainability of the Society. - Membership - People to fill positions - Gain new people and talents - Also see membership drive - Publicity & Social Media Needs monthly review at Management Committee meetings.	THS Management Committee - ongoing	
23a	Maint	H	Complete reassembly of 452 following repaint of 452. Also, completion of 538 & 612 work	Graeme Belworthy	Bus Operations Committee HTT
25	Maint	H	Progress the repair/refurbishment of the spare Kitson boiler	Mike Lawson Alex Hunter	Murray Hobbs?
27	SPH&S	H	Seek to obtain commercial sponsorship – at least one during the coming period, in support of major projects & ongoing projects.	Fundraising and Promotions Committee	
30	Maint	H	Square shelter (& Phone box – complete except for phone)	Needs convenor	Barry Marchant Graeme Richardson John Harris (advice)
32	Maint	H	22 refurbishment	Operations Committee	HTT Gavin Townsend
33	Maint	H	236 - 3 <sup>rd</sup> truck overhaul	Murray Sanders	
34	Rest	H	103 Grip car restoration	Don McAra	Laurie Cooper HTT
41	PoC	H	Occupation of Cranmer building – Radio Soc are moving out. Next steps: - confirm Society can occupy the building, then - plan – for a sub-committee to drive this - remedial work on building to make it weatherproof.	THS Management Committee	Dave Hinman
44b	O/I	H	Tram retrieval Yank 11 (in conjunction with item 44c?)	Dave Hinman	Bruce Maffei Stephen Taylor
47a	Maint	H	Repaint of Dunedin 79 – needs fittings replaced, sign-writing and return to TB shed	Alan Roi	Graeme Belworthy HTT
48	Maint	H	Repairs to Trolleybus barn – Needs new blood to progress - weather proofing - fix broken windows & door(s)	Alan Roi	Bus Ops Committee
50	Maint	H	Repairs to point outside Livery Stable for track going into Hall of Wheels. Needs discussion with Trust re their involvement	Ken Henderson Graeme Belworthy	External contractors? Eg Fulton Hogan, Downers
57	PoC	H	Tram Barn 3 project – complete sprinklers (and associated monetary appeal)	THS Management Committee	
58	Maint	H	Refurbishment/repainting exterior of trolley bus 210 – Down Pipes etc to be completed, fix broken leaf spring.	Alan Roi	Anthony Holliday Graeme Belworthy

#	Group	Prio rity	Goals/Projects Title/Description Focus for next 12 months from April 2018	Convenor(s)	Team where appropriate
60	Maint	H	Make Reserve Track functional again (Previously "Reserve Track Curve repairs following EQ damage") in time for 2020 opening of electric tramway 50 <sup>th</sup> Anniversary. Remaining scope includes - fixing EQ damage to Reserve Track Curve - making remainder of reserve track usable again (including points) Work to be planned and then executed – separate from normal "Track Work" – also investigating use of concrete sleepers ex railways.	Dave Hinman Ken Henderson (advice as Track officer)	Alan Hinman Poma Palmer
64	O/I	H	Tram Barn 1 exterior –doors, shylights, side walls, and drainage – ongoing maintenance	THS Management Committee	HTT
72	O/I	H	Tram Barn 2 – broken windows, doors to be made fully functional – ongoing maintenance	THS Management Committee	HTT
73	PoC	H	Improve Building & Site Security	Roger Horton	External contractors
74	Rest	H	Acquisition of spares and components ex Melbourne, Brisbane, Adelaide, etc	Dave Hinman	Graeme Richardson COTMA
75	Maint	H	Acquisition of spares/components ex Wellington TB system	Dave Hinman	Jonathan Day Alan Roi
77	Rest	H	Roslyn 3 restoration – proposed to be in final Roslyn Tramway guise with platform doors and wind screens Next step - produce conservation plan	Alastair Cross?	
78	Maint	H	Main traction substation Transformer maintenance - Sort oil leak (Connetics) – Done - Repaint – to do	Dave Sanders	Murray Sanders

Notes:

- There has been no effort to distinguish between Goals and Projects.
- The list above is in no particular order and there is no significance in the numbering, other than to give each goal a unique number.
- Colour Coding: 

Active	Previously Active but stalled	Ongoing activity	Yet to commence
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Following is the table describing the groupings of Goals/Projects:

Code	Name	Description
PoC	Protection of Collection	This group of Goals/Projects tend to be those relating to storage (eg buildings) and protection (eg fire sprinklers) to enable out collection to be properly cared for.
Rest	Restoration of Vehicles	This group is primarily about restoration of vehicles – Trams, Buses, Trolley Buses
Maint	Maintenance	This group is Goals/Projects primarily associated with maintenance of our collection and infrastructure. It relates more to "major" heavy or capital maintenance items, rather than day-to-day maintenance.
SPH&S	Society Promotion History & Sustainability	This group of goals is primarily those around keeping the Society going, recording its history and promoting itself
DspMF	Display & Museum Functions	This group of Goals/Projects are more about the Society's museum function
O/I	Other/Independent	These projects are those projects that do not fit into the other five categories, and that can be progressed independently of other Society activities.

The following Goals and Projects are those not currently prioritised as High, and will be addressed as opportunities present themselves:

#	Group	Prio rity	Goals/Project Title/Description To be progressed as opportunities permit	Convenor(s)	Team where appropriate
6	PoC	M	Complete building of the Trolley Bus Barn sprinkler system to within a firm time line. ** Resurrected following cancellation off #7		
8	SPH&S	M	Public transport history, inc ChCh Tramway	Alastair Cross	
15	Rest	L	Dreadnought trailer 118		

#	Group	Prio rity	Goals/Project Title/Description To be progressed as opportunities permit	Convenor(s)	Team where appropriate
16	SPH&S	M	Progress the Strategic Plan and Business Plan. Continued work on long-term goals and planning.	Stephen Taylor	Dave Hinman Gary Riggs
17	SPH&S	L	Negotiate the right to hold events and to gain revenue from doing this.	Wait and See	
22	O/I	M	Complete construction of the historic lift bridge on to the structure of the Munnings Drain Bridge.	Graeme Richardson	Dave Hinman
23b	Maint	L	Ensure that at least one of the heritage buses receives a re-paint and seek funding to enable this to happen. Particular mention made of 290. 452 – #23a. On hold until Diesel Bus Barn done – see #2	Bus Ops Committee	
24	Maint	M	Progress the reinstallation of the motor from 410 back into the bus	Cam Lill	Anthony Holliday
28	O/I	M	Continue progress on the Power House project. Need to discuss with Graeme R what should be retained and whether another organisation should be offered components.	Graeme Richardson	
31	Maint	M	DD trailer 10 chassis repair.		HTT to do?
38	DspMF	L	Town Shed (& extension of Bowman St)		
42	O/I	L	Tramway extension towards Trolley Bus shed		
43	O/I	L	Trolley bus extension towards township		
44c	PoC	M	Tram retrieval 163 – OK for now but needs some work to make weather proof	Dave Hinman	Bruce Maffei Stephen Taylor
46	Maint	L	NP Trolley bus 3 refurbishment	Bus Ops Committee	
47	Maint	L	Upgrading of existing trolley bus 103 (Note 79 now goal 47a & 210 goal 58)	Bus Ops Committee	
49	SPH&S	M	Record the history of the Society on video including interviews with the people involved. Updates for COTMA - wide scope - See also no 18	Joe Pickering Alastair Cross	
54	Rest	L	AEC Q Bus 228 project		
55	Rest	L	Leyland Lynx truck		
56	O/I	H	Inspectors office adjacent to church remaining work needs scoping (eg new barge board)		
59	Maint	M/H	Traverser Pit Repairs (following EQ damage) – Urgent repairs done, but remaining work to be completed. See also goals 4 & 76	?	
61a	O/I	L	Investigate acquisition of 97 @ Pines Beach. Horse DD Trailer	Management Committee	
62	Rest	M	Investigate/assess condition of Leyland Halfcab 284 bus. (Conservation report done many years ago by Allen Harbrow)	TBA	Dave Hinman Alan Roi
68	PoC	M	Relocate Inspectors Hut in Carpark back by Cramner		
70	Maint	M	Waiting on second hand battery for electric Forklift	Graeme Belworthy	
71	Rest	M	Assist Sydney/HTT with restoration of Yank #12	HTT/	Dave Hinman
76	Maint	M	Concrete aprons in front of Tram Barn 1 – perhaps in conjunction with 59	HTT	

#### APPENDIX 1 – Revision History of changes

**Versions 1-2** – Version 1 as presented to a meeting of THS members on 9<sup>th</sup> November 2010. (Note what is referred to as version 1 here is the version of the “first” version of a Goals document presented to this meeting), version 2 was updates following meeting.

**Versions 3-5** – include feedback from Bus Operations and (Tramway) Operations Committees on their priorities. Update with management committee end 2010 to divide the list below into two groupings/categories – High which will be the Society’s focus in the next twelve months, and the rest which will be progress as opportunities present themselves.

**Version 6-13** – annual updates following Goals/Projects meeting in March or April 2011 - 2018.

Version 14 – Updated following Goals/Projects meeting 24<sup>th</sup> April 2019.

**APPENDIX 2** – Goals and Projects previously included on the list that are now removed as complete or normal ongoing activities.

#	Group	Status	Goals/Projects Title/Description	Convenor(s)	Team where appropriate
3	PoC	Cancelled	Progress the No. 1 Tram Barn extension (Focus now on Tram Barn 3 project)	Dave Carr	
7	PoC	Cancelled	Build additional storage next to Trolley Bus Shed. (aka Trolley Bus Barn extension) – including sprinklers. REPLACED BY DIESEL BUS BARN Project #2	John Atkinson	Dave Hinman Graeme Belworthy Alan Roi
10	Rest	Comp	Birney 15	HTT/THS/CTL	
11	SPH&S	Cancelled	Completion of 202 Project to set up permanent audio-visual display with push button start. May not be located in 202 “forever”. REPLACE BY CRANMER BUILDING – item 41		
12	SPH&S	Cancelled	Promotional mini DVD.	Graeme Clephane	
18	SPH&S	Comp	Celebrate the 50th anniversary of the Society in 2011. (Produce a disc and book – this aspect has been moved to goal 49)	Social Committee Bruce Dale?	Barry Marchant John Shanks
19	Maint	Comp.	Creation of a bus management committee - will look after repairs and maintenance, also restoration, acquisitions etc - reports to Mgt ctee.	Alan Roi	Bus Ops Committee
21	PoC	Compl	Work towards getting the trambarn land	THS Management Committee + Dave Carr (Trustee)	
26	SPH&S	Closed	Seek to achieve regular press releases and publicity. Examples recently - horse tram, 26, Birney. <b>Closed</b> – normal ongoing activity of Society	Fundraising and Promotions Committee	
29	SPH&S	Closed	Seek to reactivate or progress discussions on proposals for rating powers by making an approach to the Park Company to discuss and plan a strategy.	Dave Carr	
35	PoC	Compl.	Sprinklers in tram barns for compliance etc – i.e. sort out building WoF	Stephen Taylor	Graeme Belworthy
36	Maint	Cancelled	Fixing the Ford Trader (works vehicle). Need a motor first. Vehicle deemed surplus to requirements – to be disposed of	Dave Carr	
37	Maint	Compl	Church corner point – rather than move it, it was re-sleepered.	Ken Henderson Graeme Belworthy	
39	Maint	Comp.	Completion of path linking Sq shelter and railway platform.	Ken Henderson Graeme Belworthy	
40	DspMF	Cancelled	Display building (Octagonal kiosk or Cramner building?).		Cancelled as Trust will relocate
44a	O/I	Comp.	Tram retrieval 185	Dave Carr Dave Hinman	
45	O/I	Comp.	Trolley bus 258 retrieval.	Bus Ops Committee	
51	SPH&S	Closed	Health and Safety compliance – Health and Safety committee established to take this on	Health & Safety Committee	
52	PoC	Compl	McCormack Deering Tractor to be put under cover	Dave Carr	
53	Maint	Comp.	Repairs to TB1 floor main running road.	Operations Committee	
61b	O/I	Comp	Investigate acquisition of standard trailer 126 @ French Farm – now more urgent.	Dave Hinman	
63	O/I	Comp.	Retrieval of Roslyn grip car 97 ex Wanaka	Don McAra	Dave Carr
65	Maint	Comp	Traverser Repairs and refurbishment – associated with items 4 & 59, the traverser also needs repairs – nearing completion.	Graeme Richardson	
66	O/I	Comp	Organise & hold 2016 COTMA Conference	THS Management Committee	

#	Group	Status	Goals/Projects Title/Description	Convenor(s)	Team where appropriate
67	Maint	Comp	Re-sleeper (or mass concrete) track between Tram Barn 2 & 3	Ken Henderson	
69		Closed	Future of Ferrymead House – not a THS project? - “New” owner – Trevor Swainson(?) interested in restoring and more friendly towards the THS	Dave Hinman	